

2011 Superannuation Fund Information Checklist**Client name:**

Please ensure that you have enclosed the following where applicable:

Enclosed	Not Applicable	
<input type="checkbox"/>	<input type="checkbox"/>	Bank statements for all bank accounts for the period 01/07/2010 – 30/06/2011
<input type="checkbox"/>	<input type="checkbox"/>	Cheque butts and details of any withdrawals including pension
<input type="checkbox"/>	<input type="checkbox"/>	Deposit receipts and details of all deposits
<input type="checkbox"/>	<input type="checkbox"/>	Taxation and investment reports from stockbroker or advisor
<input type="checkbox"/>	<input type="checkbox"/>	Details of investments sold (Contract Notes)
<input type="checkbox"/>	<input type="checkbox"/>	Details of investments purchased (Contract Notes)
<input type="checkbox"/>	<input type="checkbox"/>	Dividend statements (including dividend reinvestment plans)
<input type="checkbox"/>	<input type="checkbox"/>	Statements of returns of capital (from shares)
<input type="checkbox"/>	<input type="checkbox"/>	Rental property income and expenses
<input type="checkbox"/>	<input type="checkbox"/>	Term deposit interest maturity notices
<input type="checkbox"/>	<input type="checkbox"/>	Annual tax statement and annual capital gains tax Statement for managed fund investments or unit trusts
<input type="checkbox"/>	<input type="checkbox"/>	Copies of any Eligible Termination Payments or other rollovers into your super fund
<input type="checkbox"/>	<input type="checkbox"/>	Details of all superannuation contributions (member and employer)
<input type="checkbox"/>	<input type="checkbox"/>	Copies of annual life insurance statements provided for members
<input type="checkbox"/>	<input type="checkbox"/>	Any other relevant information

PLEASE INCLUDE THIS COMPLETED CHECKLIST WITH YOUR ATTACHED DOCUMENTS